

**Lake Land College  
Board of Trustees  
District No. 517**



Regular Board Meeting No. 676  
Board and Administration Center, Room 011  
Mattoon, IL  
April 10, 2023

**Minutes**

**Call to Order.**

Chair Sullivan called the April 10, 2023, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 011 of the Board & Administration Center, Mattoon, IL.

**Roll Call.**

**Trustees Physically Present:** Mr. Gary Cadwell, Vice-Chair; Mr. Kevin Curtis; Ms. Doris Reynolds; Mr. Dave Storm; Mr. Mike Sullivan, Chair; Ms. Denise Walk and Mr. Thomas Wright, Secretary, and Student Trustee Maggie Kelly.

**Trustees Absent:** None.

**Others Participating via Telephonic or Electronic Means:** None.

**Others Present:** Dr. Jonathan Bullock, President; Dr. Ikemefuna Nwosu, Vice President for Academic Services; Ms. Jean Anne Highland, Chief of Staff; Ms. Seirra Laughunn, Executive Assistant to the President's Office; Dr. Valerie Lynch, Vice President for Student Services; Mr. Greg Nuxoll, Vice President for Business Services; and members of the staff.

**Approval of Consent Items.**

Trustee Cadwell moved and Trustee Walk seconded to approve the following consent items:

1. Approval of Minutes of March 13, 2023, Regular Meeting.
2. Approval of Minutes of March 13, 2023, Closed Session.
3. Approval of Agenda of April 10, 2023, Board of Trustees Meeting.
4. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.

The following is a summary by funds:

Education Fund	\$	583,759.10
Building Fund	\$	29,698.55
Site & Construction Fund	\$	65,412.50
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	63,721.89
Restricted Purposes Fund	\$	834,116.67
Working Cash Fund	\$	-
Audit Fund	\$	-
Liability Insurance Fund	\$	264,171.66
Student Accts Receivables	\$	189,723.88
Total	\$	2,030,604.25

For a summary of trustee travel reimbursement and details of bills refer to:  
<https://www.lakelandcollege.edu/board-of-trustees/>

5. Destruction of Tape Recording of October 11, 2021, Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

### **Hearing of Citizens, Faculty, and Staff.**

There were no public comments.

### **Committee Reports.**

#### **ICCTA/Legislative.**

Trustee Walk reported that the senate and the house are busy reviewing bills. She said she will be attending the May ICCTA meeting in Springfield along with Chair Sullivan and Dr. Bullock. Ms. Walk also plans to attend lobby day on May 3 for legislative visits.

#### **Resource & Development.**

Trustee Cadwell, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

#### **Finance.**

Trustee Storm, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

### **Buildings & Site.**

Trustee Curtis said the Committee had not met since the last regular Board meeting and he had no report at this time.

### **Foundation.**

Trustee Wright highlighted the following information and said this was provided by Ms. Christina Donsbach, Executive Director for College Advancement:

- Our new donor database went live early March and has led to exciting opportunities already! The new software was implemented just in time for our spring appeal and helped check the entire 46,000 records to ensure of proper mailing addresses.
- The Foundation is excited to award over \$600,000 in scholarships for the first round of our FY24 students, which is a new record! Thanks again to everyone who volunteered as a scholarship reader. Scholarships for incoming freshman will be announced at high school awards nights.
- Please save the date for the Foundation's annual golf classic on Friday, September 29th!

### **Student Report.**

Ms. Maggie Kelly, Student Trustee, said Student Life has been very busy lately hosting events. Student Government Association (SGA) hosted a successful Club Lunch on March 29. More than 80 students attended and received club information, enjoyed Jersey Mikes and played board games. The Student Activity Board and SGA collaborated and did an incentive for the clubs to participate in SAB events over the past month. The winning clubs who participated in the most events were math club, criminal justice club and pride club. SGA is also hosting a blood drive on April 20 in Webb Hall for anyone interested in donating.

### **President's Report.**

- Lake Land received a payment of \$304,422 from the Illinois Department of Juvenile Justice (IDJJ) in March toward the FY 2023 outstanding balance. A total of \$27,027 remains outstanding for IDJJ for FY 2023.
- Lake Land received no payments from the Illinois Department of Corrections (IDOC) in March toward the FY 2023 outstanding balance. A total of \$1.1 million remains outstanding for IDOC for FY 2023.
- In March, the College received payments from the State of Illinois for FY 2023 credit hour reimbursement of \$330,225 and an equalization payment of \$544,608. A total of

\$1.5 million in credit hour reimbursement and \$1.6 million in equalization remain outstanding for FY 2023.

- The College received no property tax payments in March.
- We will begin our energy savings summer hours in which the College is closed on Fridays from May 19 – August 11.

## **Business Items.**

### **Non-action Items.**

#### **Presentation of Business Partnership Award to EJ Water Cooperative of Dieterich.**

Dr. Mike Rudibaugh, Division Chair Math & Science/Geography/Earth Science Instructor, highlighted why he nominated EJ Water for the Business Partnership award. Mr. Bill Teichmiller, CEO of EJ Water Cooperative, attended the meeting to receive the College award from Chair Sullivan.

#### **Quarterly Investment Report.**

Ms. Brianna Whitley and Ms. Amanda Gatewood from SC3F Wealth management Group (formerly Wells Fargo Advisors) presented during the meeting and summarized key data in the Quarterly Investment Report for the period ending March 31, 2023. Each trustee received a copy of the report.

#### **Acknowledgement of Community College Month.**

Chair Sullivan provided a statement on behalf of the Board of Trustees regarding national Community College Month this April and Governor Pritzker's recent proclamation for the state's acknowledgement. The Governor's proclamation was included in the Board Book and highlighted the valuable role community colleges provide in Illinois.

#### **Faculty Focus on Advancing Student Success – Updates from the Cosmetology Program.**

Ms. Kristine Marler, Cosmetology Instructor and Director of Cosmetology/Esthetics Program, and Ms. Samantha Webster, Cosmetology Instructor, highlighted the College's Cosmetology program.

#### **Spring 2023 Commencement.**

Dr. Valerie Lynch, Vice President for Student Services, invited Trustees to participate in the Spring 2023 Commencement ceremony at 6:00 p.m. on Friday, May 12, 2023, in the Field House.

#### **Phi Theta Kappa All-Illinois Academic Team Nominees.**

Dr. Lynch announced that three students, Mr. Andrew Matheny, Ms. Josie Strauch and Mr. Darrius Frazier, were nominated and recognized as members of the All-Illinois Community College Academic Team.

**Curriculum Committee Update.**

Dr. Nwosu presented an update on activities by the Curriculum Committee from October 2022 to March 2023.

**Calendar of Events.**

Trustees reviewed a calendar of upcoming events. Dr. Bullock highlighted the Foundation Scholarship & Donor Reception set for April 12, the Annual Organizational Meeting on May 1, Commencement ceremonies on May 12 and the Board Retreat set for May 17.

**Action Items.**

**Approval of Resolution No. 0423-009 Amending the Resolution Authorizing and Providing for the Issue of General Obligation Debt Certificates (Limited Tax), Series 2022, of Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois, to Revise the Purposes for Which the Proceeds of Such Certificates May be Used. (Roll Call Vote Required).**

Trustees heard a recommendation from Dr. Bullock that the Board approve the above-referenced resolution. Trustees reviewed details of the resolution to approve the revised use of \$12,500,000 of the bond funds approved in 2022 so that the College may use these funds toward the purchase of the Patterson facility that will house the Rural Development Technology Center (Effingham Technology Center) and the Effingham Regional Career Academy. The purpose of the originally approved bond funds was to build a new facility and further renovate the Kluthe Center for the Technology Center and Career Academy, which will not happen since the College will be purchasing the Patterson facility.

Trustee Storm moved and Trustee Curtis seconded to approve as presented Resolution No. 0423-009 Amending the Resolution Authorizing and Providing for the Issue of General Obligation Debt Certificates (Limited Tax), Series 2022, of Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois, to Revise the Purposes for Which the Proceeds of Such Certificates May be Used. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

**Approval of Resolution No. 0423-010 to Purchase Real Property Owned by Patterson Technology Center, Inc., for Property Located at 1201 Althoff Drive, Effingham, as Discussed in Closed Session.**

Trustees heard a recommendation from Dr. Bullock that the Board approve as presented Resolution No. 0423-010 - Approval of Commercial Real Estate Purchase and Sale Agreement with Patterson Technology Center, Inc., for Property Located at 1201 Althoff Drive, Effingham. With Board approval of this Resolution, Trustees learned the Board would authorize the College President, and his designee to execute the Commercial Real Estate Purchase Agreement, any addenda, and/or any and all other required documents and instruments, and take any and all other required actions, to complete this transaction, which we anticipate will close on or before April 27, 2023.

Trustee Reynolds moved and Trustee Cadwell seconded to approve as presented Resolution No. 0423-010 - Approval of Commercial Real Estate Purchase and Sale Agreement with Patterson Technology Center, Inc., for Property Located at 1201 Althoff Drive, Effingham, as discussed in closed session. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

**Approval of Lease Agreement with Patterson Technology Center, Inc., for Property Located at 1201 Althoff Drive, Effingham, as Discussed in Closed Session.**

Trustees heard a presentation from Dr. Bullock regarding the proposed 10-year, triple net Lease Agreement with Patterson that would take effect upon closing of the Purchase and Sale Agreement detailed in the previous action item above. Dr. Bullock highlighted the terms of the agreement and also how the College has agreed to coordinate with Patterson any Freedom of Information Act (FOIA) requests regarding the agreement.

Trustee Walk moved and Trustee Curtis seconded to approve as presented a 10-year Lease Agreement between the College, as landlord, and Patterson Technology Center, Inc., a Minnesota Corporation, as tenant, to become effective upon the closing of the Commercial Real Estate Purchase Agreement with Patterson, for Patterson to lease a portion of the lower level of the facility located at 1201 Althoff Drive, Effingham, IL. The triple net lease terms include Patterson paying a pro-rata share for common area maintenance, real estate taxes attributable to their portion of the leased space, and a base monthly rent of \$7,331.57 that will

annually increase by 2% for the base rent. The Board further authorizes and directs its President and President's designee, upon closing of the Commercial Real Estate Purchase Agreement, to execute the Lease Agreement, any addenda, and/or any and all other required documents and instruments, and take any and all other required actions, to complete this transaction. This action follows discussion on the topic held in closed session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

### **Approval of February 2023 Financial Statements.**

Trustees reviewed the February 2023 Financial Statements and heard from Mr. Greg Nuxoll, Vice President for Business Services, who highlighted the Financial Statements and significant variances.

Trustee Storm moved and Trustee Reynolds seconded to approve as presented the February 2023 Financial Statements.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

### **Certification of Student Trustee and Sophomore Student Government Association Election Results.**

Trustees heard a request from Dr. Lynch to accept the above-referenced election results and seat the newly elected student trustee, Ms. Jacqueline "Jackie" Schertz of Mattoon.

Trustee Reynolds moved and Trustee Curtis seconded to certify as presented the 2023 winners of the sophomore SGA delegate's election, the student trustee election and seat Ms. Jacqueline "Jackie" Schertz as the 2023-2024 student trustee effective April 15, 2023.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

**Approval of Proposed Revisions to Board Policies: 07.22 – Change of Curriculum, 07.36 - Accessibility of College Programs and Facilities and Services for Individuals with Disabilities.**

Trustees heard a recommendation from Dr. Bullock to approve proposed revisions for the two above-referenced Policies. Dr. Bullock said that the administration has received no comments or requests for additional revisions since we presented these recommendations as first reading during the March 2023 regular Board meeting.

Trustee Storm moved and Trustee Walk seconded to approve as presented Proposed Revisions to two Board Policies including 07.22 – *Change of Curriculum* and 07.36 - *Accessibility of College Programs and Facilities and Services for Individuals with Disabilities*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

**Declaration of Surplus Items or Equipment.**

Mr. Nuxoll requested the Board to declare as surplus four pedicure chairs and 12 sets of lockers. He said these items have become obsolete and have little value to the College. If these items are approved by the Board as surplus, then they will be disposed of in a manner most beneficial to the College.

Trustee Reynolds moved and Trustee Curtis seconded to declare as surplus four pedicure chairs and 12 sets of lockers so that the administration may dispose of these items or equipment in a manner most beneficial to the College.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

**Approval of Renewal of Three-Year Membership with the Education Advisory Board.**



Trustees reviewed a request from Dr. Bullock to approve a three-year agreement with the Education Advisory Board (EAB) for a Community College Executive Forum membership renewal in the amount of \$29,063 per year. He said that EAB is a best practices firm serving K-12, community colleges and universities across the country. Dr. Bullock said as a member institution with EAB since 2017, EAB has worked with us in a variety of ways including facilitating on-campus strategy sessions, a dedicated advisor for ongoing service and support, best practice library, implementation tools and templates, strategy reports, informative newsletters, and on-demand webcasts available for all staff. He said the College has been collaborating with EAB to implement EAB Navigate, a student-facing, student success retention tool. He noted that our EAB membership has helped lower our cost for the EAB Navigate software tool.

Trustee Cadwell moved and Trustee Storm seconded to approve as presented a three-year agreement with the Education Advisory Board (EAB) for a Community College Executive Forum membership renewal in the amount of \$29,063 per year.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

### **Approval of Bid for the Field House Women's Locker Room Renovation.**

Trustees heard a recommendation from Mr. Nuxoll for the Board to award the bid from Schomburg & Schomburg Construction, Inc. of Danville, in the amount of \$776,027, for the addition of two women's locker rooms in the Field House and to renovate the men's locker room. The bid tabulation sheet was provided to each trustee and Mr. Nuxoll said this shows Schomburg & Schomburg Construction submitting the lowest of two bids received.

Trustee Walk moved and Trustee Cadwell seconded to approve as presented the bid from Schomburg & Schomburg Construction, Inc. of Danville, in the amount of \$776,027, for the addition of two women's locker rooms in the Field House and to renovate the men's locker room

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

### **Approval of Purchase of Police Department Squad Vehicle and Related Equipment.**

Ms. Jean Anne Highland, Chief of Staff, requested the Board approve the purchase of a 2023 Ford Police Interceptor Utility AWD vehicle and related equipment in the amount of \$51,185 from Morrow Brothers, a state contracted vendor. Trustees also reviewed a memorandum from Police Chief Jeff Branson regarding this purchase request. Ms. Highland reported the quote from Morrow Brothers includes a base price for the utility vehicle of \$39,785 and additional costs to equip the vehicle for police use. Ms. Highland noted that a bid is not required since we will be purchasing from Morrow Brothers, a state contracted vendor, per Board Policy 10.22 (4.K.).

Trustee Reynolds moved and Trustee Walk seconded to approve the purchase of a 2023 Ford Police Interceptor Utility AWD vehicle and related equipment in the amount of \$51,185, from Morrow Brothers, a state contracted vendor.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

### **Approval of Furniture Purchase for Neal Hall.**

Trustees heard a recommendation from Mr. Nuxoll for the board to approve the purchase of furniture as part of the CDB – Neal Hall project renovation scheduled for this summer. Mr. Nuxoll reported that Ms. Kimberly Wellbaum, Facilities Coordinator to Physical Plant Operations, is leading the College's efforts in working with Widmer Interiors and ordering the furniture. The furniture plan and proposed budget or quote were provided to each trustee. Mr. Nuxoll said the estimated invoice is \$378,538.64, and Ms. Wellbaum does not believe there will be any significant additions. He asked for Board approval to proceed with this purchase at a gross cost not to exceed \$400,000.

Trustee Cadwell moved and Trustee Curtis seconded to approve the purchase of furniture from Widmer Interiors, as part of the state procured Omni contract pricing, to replace furniture following the remodel of the CDB – Neal Hall renovation project, at a cost not to exceed \$400,000.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

### **Acceptance of ICCB Developmental Education Reform Act Grant.**

Trustees heard a recommendation from Dr. Nwosu for the Board to accept a one-year Developmental Education Reform Act grant (DERA) for \$99,997.00 from the Illinois Community College Board (ICCB).

Trustee Cadwell moved and Trustee Reynolds seconded to accept as presented a one-year Developmental Education Reform Act grant (DERA) for \$99,997.00 from the Illinois Community College Board (ICCB).

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

### **Closed Session**

7:15 p.m. – Trustee Cadwell moved and Trustee Walk seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1), to discuss the appointment, employment, compensation, performance, discipline or dismissal of a specific employee.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

### **Return to Open Session - Roll Call**

7:20 p.m.

**Trustees Physically Present:** Mr. Gary Cadwell, Vice-Chair; Mr. Kevin Curtis, Ms. Doris Reynolds, Mr. Dave Storm, Mr. Mike Sullivan, Chair; Ms. Denise Walk, Mr. Tom Wright, Secretary; and Student Trustee Ms. Maggie Kelly.

**Trustees Absent:** None.

### **Approval of Human Resources Report.**

Trustees reviewed the Human Resources Report. Dr. Bullock requested the Board approve the Report as presented and he highlighted some of the recommended personnel changes.

Trustee Curtis motioned and Trustee Storm seconded to approve as presented the following standard Human Resources Report as discussed in closed session.

**The following employees are recommended for FMLA leave. Board policy 05.04.12.**

Klauser, Ryan	4/3/23-5/5/23
Ryan, Lori	4/1/23-5/5/23
Shoot, James	2/27/23-4/29/23

**The following positions have been recommended by the Lake Land College President’s Cabinet**

Technical Training Coordinator	Level 14
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**Additional Appointments**

**The following employees are recommended for additional appointments**

	<b>Position</b>	<b>Effective Date</b>
<b>Part-time</b>		
Lynch, Annette	Admissions and Records Commencement Asst Primary Position Perkins Student Worker	5/12/23
Songo, Divine	International Studies Program Assistant Primary Position Library Assistant	3/13/23
Therault, Emma	Admissions and Records Commencement Asst Primary Position Perkins Student Worker	5/12/23
Vonderheide, Anthony	Admissions and Records Commencement Asst Primary Position College Work Study	5/12/23

**End Additional Appointments**

**The following employees are ending their additional appointment**

	<b>Position</b>	<b>Effective Date</b>
<b>Part-time</b>		
Czyzewski, Kennedy	College Work Study - TRIO SSS Primary Position TRIO DC Student Specialist	2/3/23
Fatheree, Dustyn	Adult Education Instructor Primary Position Student Life Specialist	2/19/23
Jenkins, Elyse	College Work Study - Student Life Primary Position Newspaper Ed Student New	2/6/23

**New Hire-Employees**

**The following employees are recommended for hire**

	<b>Position</b>	<b>Effective Date</b>
<b>Full-time</b>		
Higginbotham, Taneya	Coor of Diversity,Equity,Inclusion, & Belonging	5/15/23

McDowell, Grace	Police Officer	4/11/23
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**Part-time**

Carter, Natashia	Fitness Center Specialist	3/31/23
Castro de Jesus, Gabryela	International Studies Program Assistant	3/27/23
Dasenbrock, Charity	Counseling Services Specialist	4/3/23
Peer, Kyler	Newspaper Editor - Student Newspaper	4/4/23
Robinson, Canyon	Fitness Center Specialist	3/21/23
Rubin, Sidney	Tutor - Student Learning Assistance Center	3/20/23
Wright, Vanessa	Dual Credit Coordinator	3/16/23

**Part-time Grant Funded**

Beech, Makayla	Student Path Recipient	1/9/23
Compton, Debra	Pathways Classroom Assistant	4/11/23

**Unpaid**

Nading, Danielle	Ag Volunteer	3/22/23
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**Terminations/Resignations**

**The following employees are terminating employment**

	<b>Position</b>	<b>Effective Date</b>
<b>Full-time</b>		
Cavanagh, Mason	Associate Dean of Correctional Programs	3/31/23
Collins, Amanda	Correctional Office Assistant	3/28/23
Cox-Lercher, Jolie	Correctional Office Assistant	3/10/23
Dodson, Evan	Police Officer	3/31/23
Monti, Francesca	Correctional Office Assistant	4/10/23
Tabbert, Will	Kluthe Custodian	3/17/23

**Part-time**

Bray, Cassandra	BNA Clinical Instructor Adult Education	1/4/23
Dennis, Tracy	Adjunct Faculty Social Science Division	12/11/20
Kanouse, Douglas	Adult Education Instructor	11/1/22
Probst, Christina	Allied Health BNA Clinical Instructor (hourly)	6/24/21
Reed, Kaleb	Perkins Student Worker - Humanities	5/12/22
Sharp, Kennedy	Counseling Services Specialist	3/1/23
Thomas, Joseph	Perkins Student Worker - Humanities	5/13/22
Thomas, Justin	Adjunct Faculty Social Science Division	12/10/21
Towles, Lily	College Work Study - Library	3/1/23
Warman, Kristy	Adjunct Faculty Allied Health Division	5/9/22

**Transfers/Promotions**

**The following employee is recommended for a change in position**

	<b>Position</b>	<b>Effective Date</b>
<b>Full-time</b>		
Hawk, Laura	Early Childhood Education Coach/Mentor	4/17/23

Transferring from Early Education Mentor/Coach

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

**Motion carried.**

**Other Business. (Non-action)**

There was no additional discussion.

**Adjournment.**

Trustee Cadwell moved and Trustee Curtis seconded to adjourn the meeting at 7:22 p.m.

There was no further discussion.

Motion carried by unanimous voice vote.

Approved by:

/s/Gary Cadwell  
Board Chair

/s/Dave Storm  
Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.

[https://www.lakelandcollege.edu/col/board\\_minutes/](https://www.lakelandcollege.edu/col/board_minutes/)